

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON SEPTEMBER 14, 2009

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The Regular Meeting of the Charter Township of Mundy was called to order by SUPERVISOR D. Guigear at 7:00 pm. CLERK T. Ketzler, TREASURER J. Oskey, TRUSTEES M. Frost, B. Harrison, D. Owens and B. Morey were present. Also present ATTORNEY F. Belzer, POLICE MARSHAL J. Petres, FIRE CHIEF T. Romans, and FINANCE DIRECTOR K. Ruddy. The Pledge of Allegiance was led by Mr. Belzer.

APPROVAL AND CORRECTION OF MINUTES

Action Taken - Motion by Treasurer Oskey, supported by Trustee Frost to approve the minutes of the August 24, 2009 regular meeting as amended.

MOTION CARRIED, Unanimously

PUBLIC COMMENT

Gerrad Godley, 7199 Windbury Lane, explained that has not been satisfied with the rewards for recycling program. The customer service provided is not good and the rewards are not desirable in today's economy. He noted that residents will have to pay for the program and requested that residents be allowed to not participate.

Greg Newhart, 7155 Linden Road, stated that he is in favor of recycling. However he is not in favor of this program and he feels that there is another way to encourage recycling.

Roderick McKinnis, 6161 Foxtrail Path, distributed to the board a list of issues that he has with the rewards for recycling program. The issues, which were read aloud, included poor customer service and tracking of participation.

Dick Beauchamp, 10299 Wake Robin Trail, stated that he is not in favor of the program and does not wish to pay for it.

Matthew Cramer, 9098 McCall Road, expressed his thoughts on why the data control technician position is not needed in the fire department.

ANNOUNCEMENTS

Supervisor D. Guigear announced that the Planning Commission meeting will be held on October 14, 2009 at 7:00 pm and Zoning Board of Appeals meeting will be held on September 23, 2009 at 7:00 pm.

COMMITTEE REPORTS

FIRE DEPARTMENT – Chief Romans

A. Monthly Report

Chief Romans requested that the monthly report be accepted as submitted. He requested that the board donate funds for the cost of food for the fire department open house. Trustee Frost stated that the fire committee was in favor of a \$200.00 donation. Supervisor Guigear noted that the donation will be to the fire department. Chief Romans stated that the open house will take place at station 2 on October 11, 2009, between 1:00 and 4:00 pm.

Action Taken - Motion by Trustee Frost, supported by Treasurer Oskey to approve a \$200.00 donation to the fire department to fund the open house at the Hill Road Station.

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MOTION CARRIED, Unanimously

Chief Romans stated that firemen collected \$7,886.71 for muscular dystrophy research over the Labor Day holiday weekend. He thanked the firemen and their families.

Supervisor Guigear and Trustee Morey complimented the firemen.

B. Data Control Technician – Trustee M. Frost

Trustee Frost explained that the position was discussed at the fire committee meeting and that a motion was moved and supported to eliminate the position as of September 15, 2009.

Action Taken - Motion by Trustee Frost, supported by Trustee Morey to eliminate the data control technician position effective September 15, 2009.

Discussion

Clerk Ketzler stated that she does not feel that this is the time to eliminate positions because an evaluation of the department is being considered. Treasurer Oskey stated that he is satisfied now that the committee has discussed the matter. Supervisor Guigear stated that he is not adverse to review of the position, however he is in favor of a fire department review as indicated by Clerk Ketzler.

Action Taken – Supervisor Guigear requested that the motion be amended to include an immediate review of the fire department.

Discussion

Trustee Frost requested that a fire committee meeting be held in thirty (30) days. Supervisor Guigear stated that he would like the study to be initiated prior to thirty (30) days. He explained that the review may suggest that the position is needed. Trustee Frost stated that the position is out dated and the fire committee was advised that the job description is not being followed by the individual.

Action Taken – Trustee Frost declined to include Supervisor Guigear's requested amendment.

Clerk Ketzler stated that the individual's current job duties are not in line with the job description, therefore eliminating the position will not eliminate funds expended from the budget. Extensive discussion regarding the data control technician's responsibilities, cost savings, reassignment of the duties and a review of the department ensued.

Roll Call Vote

D.O., no / B.H., no / T.K., no / D.G., no / J.O., yes / M.F., yes / M.F., yes

MOTION FAILED.

C. Recovery Fee Ordinance – Trustee M. Frost

Trustee Frost stated that the committee discussed the ordinance and he questioned if the ordinance should be rewritten or amended. He noted that the end result from the change should be to charge nonresidents. Mr. Belzer questioned why the current

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ordinance is not effective. Chief Romans stated that the fees are too high and described how other municipalities have been effective at recovering funds. Mr. Belzer stated that he is not aware that there have been billings. Discussion regarding possible amendments and a process for recovery of funds continued.

Supervisor Guigear suggested that Mr. Belzer and Chief Romans review the ordinance. Both agreed.

POLICE DEPARTMENT – Marshal Petres

A. Monthly Report – May 2009

Marshal Petres requested that the report be accepted as submitted.

EMERGENCY MANAGEMENT COMMITTEE – Ed Blight

A. Report

Mr. Blight explained that the plan has been updated. Supervisor Guigear complimented the committee on the plan. He stated that the board will review the plan submitted and act on adoption at the next meeting. Mr. Blight thanked those who participated in the update. Clerk Ketzler questioned if the records control are included in the plan. She commented that there have been many stolen identities since the New Orleans disaster. Chief Romans suggested checking the (MEMAC) Michigan Emergency Management Assistance Compact plan. Supervisor Guigear requested that the issue be investigated. Mr. Beauchamp suggested an off-site back up. Clerk Ketzler stated that there may be an additional layer of security necessary.

PARKS AND RECREATION COMMITTEE – Todd Regester

A. Report

Mr. Regester complimented the board on the parking lot construction and for the conformance to the five (5) year park plan. He stated that the committees' priorities include trails, a playground and a soccer field. In the very near future the committee will be focusing on gaining public support. There is a Boy Scout troop that has volunteered to construct a soccer field. The date for fall maintenance will be October 24, 2009 at 9:00 am with a rain day of October 31.

Supervisor Guigear requested that the area to be will be seeded by Virginia Chatfield be seeded fairly soon to ensure that the soil does not become eroded. Mr. Regester explained that the committee is interested in signage to draw public attention. Supervisor Guigear referred Mr. Regester to Marty Johnson.

FINANCE DEPARTMENT – K. Ruddy

A. OPEB 3 Year Actuarial Study

Ms. Ruddy explained that OPEB is the other post retirement benefits which include retirement health insurance for police officers. This is required by Governmental Accounting Standards Board (GASB) to be done every three years. The cost of a summary study will be \$5,500.00, which was not budgeted for the year. The study will be done this year and the billing will take place in 2010. Trustee Morey questioned why

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the cost was not budgeted. Ms. Ruddy explained that the initial study was done prior to her employment.

Action Taken - Motion by Supervisor Guigear, supported by Trustee Owens to allow Ms. Ruddy to move forward with the 3 year actuarial study for OPEB.

MOTION CARRIED, Unanimously

Ms. Ruddy announced that she will be attending a conference between September 21 and September 23, 2009.

ATTORNEY

A. FEMA Ordinance No. 221

Mr. Belzer explained that both the ordinance 221 and resolution 09-16 are relative to floodplain matters. This adopts floodplain maps allowing residents of the township to qualify for federal flood insurance. There will be two readings of the ordinance. He summarized the ordinance.

Action Taken - Motion by Treasurer Oskey, supported by Supervisor Guigear to adopt Ordinance No. 221.

MOTION CARRIED, Unanimously.

B. Resolution 09-16

Action Taken - Motion by Supervisor Guigear, supported by Clerk Ketzler to adopt Resolution No. 09-16.

MOTION CARRIED, Unanimously.

SUPERVISOR - D. Guigear

A. Recycling for Rewards Assessment

Supervisor Guigear summarized that information has been distributed by Mr. Dan Garman. He stated that the board should take action so the assessment may be added to the tax bills if necessary.

Mr. Garman explained that the benefits of the program include being able to recycle more items. He stated that many positive comments have been received and recycling has increased. Supervisor Guigear stated that the board is not against the program, however they are not in favor of the added cost. Many comments both positive and negative have been received by the township. He noted that businesses are not participating in the recycling program. Trustee Morey stated that he is not in favor of added taxes. Clerk Ketzler questioned if recycling has increased because the items that are accepted has increased. Trustee Owens stated that there is a national movement to go green and he thinks that may be responsible for an increase.

Action Taken - Motion by Treasurer Oskey, supported by Trustee Morey to approve not renewal the Rewards for Recycling Program beyond the probationary period.

MOTION CARRIED, Unanimously.

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Supervisor Guigear requested a new listing of items that will be accepted.

B. Parks and Recreation Committee Structure and Appointments

Supervisor Guigear stated that the committee is composed of one trustee, one planning commission member and five interested community members.

Action Taken - Motion by Supervisor Guigear, supported by Treasurer Oskey to appoint John Burmeister to fill the current vacancy on the parks and recreation committee.

Discussion

Trustee Frost questioned if some of the committee members are nonvoting. Supervisor Guigear stated that they are all voting members. He stated that the committee is open to resident participation. Trustee Frost explained that he has concerns with the number of members necessary for a quorum. Trustee Owens explained that the committee is a recommending body. Supervisor Guigear stated that Mary Sheridan also applied for the position.

MOTION CARRIED, Unanimously

C. Weed Commissioner Appointment

Supervisor Guigear stated that he would recommend John Burmeister for the position of weed commissioner.

Action Taken - Motion by Supervisor Guigear, supported by Treasurer Oskey to appoint John Burmeister to the position of weed commissioner for next year.

Discussion

Trustee Morey stated that he feels that the job should be posted. Supervisor Guigear stated that the position has been offered to board members and it has been posted in the past. Trustee Frost questioned if the position is volunteer. Supervisor Guigear explained that the \$100.00 fee is collected and divided with \$75.00 to the lawn mowing company; \$15.00 is paid to the weed commissioner and the remaining funds go to the township for mailing fees.

Action Taken - Motion amended by Supervisor Guigear, supported by Treasurer Oskey to include a salary of \$15.00 per completed parcel for the position of weed commissioner.

MOTION CARRIED; 6 yes, 1 no.

D. FOIA Policy

Supervisor Guigear stated that policy is extensive and is virtually a mirror of the MTA policy.

Action Taken - Motion by Treasurer Oskey, supported by Trustee Harrison to approve the FOIA policy.

MOTION CARRIED, Unanimously.

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Supervisor Guigear stated that the lighting in the parking was installed in 1965. It was owned by Consumers Energy and the township will be receiving a credit for their removal. The LED Lighting will be installed shortly. There have been many defects discovered from the remodel of the building. Supervisor Guigear stated that he will compile the issues and discuss them with Mr. Belzer. He will inform the board what his recommendation is.

CLERK – T. Ketzler

A. Personnel Files

Clerk Ketzler stated that her office is in the process of organizing personnel files. She explained that it has been discovered that some files are incomplete her office will be initiating a way to ensure that this does not continue. This may include not allowing an employee to start work without completed paperwork. Mr. Belzer has created a resolution however, she has just received it. Treasurer Oskey suggested that the document be reviewed and addressed at the next meeting. Supervisor Guigear suggested that the personnel files be discussed amongst the department heads after the Tuesday staff meeting. Clerk Ketzler explained that it will be requested that incomplete files be completed. Discussion continued.

Clerk Ketzler stated that a senior resident thanked her for moving the drop box so she would not have to exit her car.

TREASURER – J. Oskey

Treasurer Oskey had nothing to report.

BOARD MEMBERS CONCERNS

Supervisor Guigear requested that board members consider having some ordinance enforcement be taken care of by the police department. He commented that blight issues may be more easily enforced by a uniformed officer. He requested that Marshal Petres investigate the matter.

PUBLIC COMMENT

Mr. Godley thanked the board for listening to the residents and not renewing the rewards for recycling program. He questioned if the FOIA policy would be available on the website and commented that most companies review personnel records annually. Mr. Beauchamp suggested a yearly review of personnel files. He commented that recycling bins should be available at no cost. Supervisor Guigear stated that they are available at the township office. Mr. Beauchamp stated that encouragement directly from the township may increase recycling.

Mr. McKinnis thanked the board and stated that he feels the right decision was made. Ms. Mary Sheridan, 6398 Laura Lane, stated that she did not participate in the rewards for recycling program, but she does recycle. She thanked the board for not renewing the program.

Supervisor Guigear commented that the board will investigate ways to encourage recycling, however, they are not in favor of added costs to the residents.

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ACCOUNTS PAYABLE

Action Taken - Motion by Treasurer Oskey, supported by Clerk Ketzler to approve to pay all of the following invoices: General Fund checks #54600 through #54660 totaling \$3,325,304.62. Payroll DD #3124 through #3206; Payroll checks #15582 through #15594; EFT #283 through #291 totaling \$173,930.85; Sewer checks #1894 through #1896 totaling \$4,931,110.20 for a grand total of \$8,430,345.67. Checks dated prior to September 14, 2009 shall be post audited per Resolution 08-12.

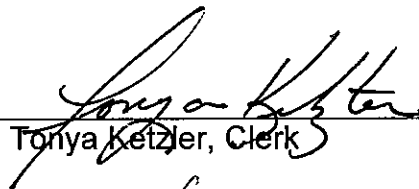
ADJOURNMENT

Action Taken - Motion by Treasurer Oskey, supported by Supervisor Guigear to adjourn at 8:37 pm.

MOTION CARRIED, Unanimously.

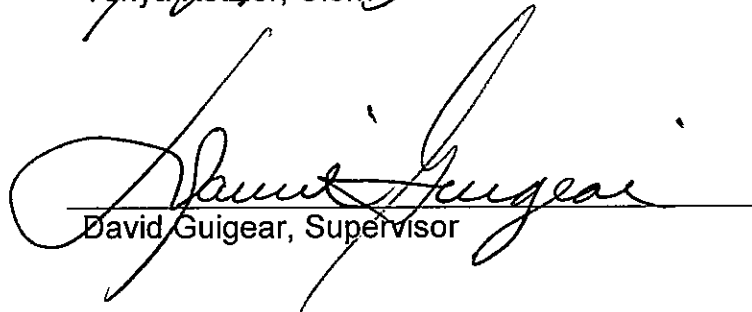
Respectfully Submitted,

09-30-2009
Dated
TK/aeb


Tonya Ketzler, Clerk

Approved:

9-30-2009
Dated
DG/aeb


David Guigear, Supervisor

These minutes were prepared by Amanda EW Bastuk, for Mundy Township

30 Sept 2009
Dated


Amanda EW Bastuk, Recording Secretary

